



THE KING'S SCHOOL

7 January 2019

The King's School

Mill Hill Lane

Pontefract

West Yorkshire

WF8 4JF

T: 01977 601701

W: kings.patrust.org.uk

E: admin@kings.patrust.org.uk

Dear Parent/Carer

The King's School Parents' Evening – 17 January 2019, 4.30pm to 7.30 pm Online Appointment Booking

I would like to invite you to attend our Parents' Evening on 17 January 2019 from 4.30pm to 7.30pm.

The King's School has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback. Whilst we have made every effort to test the new system please be patient in the event of any initial technical difficulties.

Appointments can be made from 09.00am on 8 January 2019 and will close on 12.30 noon on 16 January 2019. Should you wish to make any changes after this date please contact the school office on 01977 601701.

Please visit <https://thekingspontefract.parentseveningsystem.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

- Parent / Carer Name
- Email address
- Student's details

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mr A Holland
Assistant Headteacher