



THE KING'S SCHOOL

15 June 2020

Dear Parent/Carer,

Launch of Online Payments Facility using My Child at School (MCAS)

My Child at School (MCAS) enables you to view your child's school data, on your smartphone, or any internet enabled device, in real time. This was launched to Parents and Carers with parental responsibility of King's School pupils in the Spring Term of 2020.

In summary, MCAS provides:

- Access to real-time Timetable, Calendar and Attendance;
- Improved paperless communication to improve contact;
- Instant access to Published Reports and Letters;
- School Announcements and Parent Evening information;
- Exam timetables.

I am pleased to inform you that The King's School is now in a position to launch the Online Payments module of MCAS which will replace the existing ScoPay facility with effect from 1 July 2020. Further information outlining when you will be able to start making payments using MCAS will be shared in due course to support families in readiness for the new academic year in September 2020. Please note that any credits or debits on your account will be automatically transferred to the new system.

From September 2020 The King's School will become a 'cashless school'. You will be able to make payments for school trips and events, catering accounts and other miscellaneous items by making online payments. This will eliminate the risks related to cash handling which we feel is a crucial safeguarding move during this pandemic, as viruses can live on cash for hours after a transaction.

In view of this the two cash loaders will be closed down in September and your child will not be able to make cash/cheque deposits to their catering account. Some items will continue to be sold from the School Shop such as items of stationery and you will be able to pay for these online if you know in advance that they are needed.

The King's School will phase out all hard copy correspondence, and aim to be completely paperless by September 2020. Going paperless will achieve significant savings to the school budget that can be re-invested to support pupils' teaching and learning. This change will also support the environment and contribute to reducing our carbon footprint.

You were provided with the School ID, Username and Invitation Code at the Parents/Carers Evenings in January/February or, if you did not attend, this information will have been posted out to you. If you have more than one child in school you only need one account and can use these details for each of them. If you need a reminder of your login details please contact The King's School on telephone number 01977 601701 or email address admin@kings.patrust.org.uk and a reminder will be sent to you.

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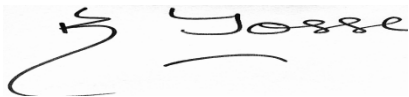
The Parent App can be downloaded from Apple or Google Play stores for use on iPhones or Android smartphones accordingly, by searching for MCAS, or you can search online using <https://www.mychildatschool.com/MCAS/MCSParentLogin> and follow the instructions for installation. You will be prompted to redeem your invitation code and answer security questions.

To support the implementation of MCAS please find overleaf Frequently Asked Questions that may be useful to you. There is a more detailed guide available on the King's School website – https://kings.patrust.org.uk/wp-content/uploads/2020/04/2020_04_27-MCAS-info-for-TKS-website.pdf

I hope that you see this new online system as a positive move and share our vision of achieving a more efficient payment system.

Should you envisage any difficulties in using this facility please do not hesitate to contact the school by emailing admin@kings.patrust.org.uk

Yours faithfully

A handwritten signature in black ink, appearing to read 'Karen Josse', written over a light grey rectangular background.

Karen Josse
School Support Manager

