



The King's School

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THE KING'S SCHOOL

14 October 2020

Dear Parent/Carer

Year 7 Virtual Welcome Evening – Wednesday 21 October 2020

As we approach the end of your child's first term at The King's School, I would like to invite you to attend a 5 minute appointment with their form tutor at the Year 7 Welcome Evening on Wednesday 21 October 2020 from 3.30pm to 6.30pm. Normally, this is an evening where we would invite you in to discuss how they have settled in whilst at the same time being vital to establish relationships between home and school. Due to the current pandemic we are unable to facilitate face to face meetings in person, in school. Many of you will have used online parents/carers evening booking systems in primary schools, thankfully this same platform now enables parents/carers evenings to run via video links using a smart phone, laptop or PC.

The system allows you to choose your 5 minute appointment with the form tutor. You will receive an email confirming your appointment time and a help sheet to assist you to make bookings and log in for the evening itself. Whilst we have made every effort to test the new system please be patient in the event of any initial technical difficulties.

If you do not have access to the internet, please contact the school office who will be happy to make the appointment on your behalf; you will receive a phone call appointment at your allocated time.

If you do not have access to a device with a camera, the appointment should be made as above or online if you can access the internet; you will receive a phone call appointment at your allocated time.

Appointments can be made from 09.00am on Thursday 15 October 2020 and will close on 12.30pm on Wednesday 21 October 2020. Should you wish to make any changes after this time please contact the school office on 01977 601701.

Please visit <https://thekingspontefract.parentseveningsystem.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

- Parent / Carer Name
- Email address
- Student's details

Yours sincerely

Mr A Holland
Assistant Head Teacher