

2 July 2024

Dear Parent/Carer

### **Practice Lockdown Drill**

All schools in England have a legal requirement to have in place a lockdown policy. We have recently updated our policy and will be conducting a practice lockdown drill.

The purpose of this practice is to ensure that students are familiar with the necessary procedures in the very unlikely event of an incident that requires us to lockdown the school. We want to reassure you that this is a routine practice and not a response to any specific threat.

During the practice, students will be guided by their teachers through the process. Students will be well briefed beforehand with a step-by-step guide and bespoke briefing for some students with SEND. This practice will help them understand the importance of following instructions and remaining calm during emergency situations.

If your child has any concerns or questions, please advise them to speak with their Student Liaison Officer.

If you have any questions or require further information, please contact the school office via [admin@kings.patrust.org.uk](mailto:admin@kings.patrust.org.uk).

Yours faithfully



**Ms M Evans**  
**Headteacher**